

## Part B Application form

### Application for a permit for a blending, packing, loading, unloading and use of bulk cement process.

Local Authority Pollution Prevention and Control  
Pollution Prevention and Control Act, 1999  
Environmental Permitting (England and Wales) Regulations 2016

#### Introduction

##### When to use this form

Use this form if you are applying for a permit to a Local Authority to operate a blending, packing, loading, unloading and use of bulk cement installation as defined in Schedule 1 to the Environmental Permitting Regulations.

The appropriate fee must be enclosed with the application to enable it to be processed further. When complete, send the form and the fee and any additional information to:

South Cambridgeshire District Council,  
Environmental Health Services,  
South Cambridgeshire Hall,  
Cambourne Business Park  
Cambourne  
Cambridgeshire  
CB3 6EA.

Alternatively the completed form may be emailed to: [air.quality@scambs.gov.uk](mailto:air.quality@scambs.gov.uk)

##### If you need help and advice

We have made the application form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

For the purposes of Section H of the form, a relevant offence is any conviction for an offence relating to the environment or environmental regulation.

#### LAPPC application form

LAPPC application form		
For Local Authority use		
Application Reference: LAPPC/PG3/1(14)	Officer Reference: Holly Diggins	Date received: 10th November 2025

## **A1 Applicant details**

### **A1.1 Name of the installation**

B.P. Mitchell Haulage Contractors Ltd.

### **A1.2 Please give the address of the site of the installation**

75 Station Road

Steeple Morden, Royston, Hertfordshire

Postcode SG8 ONX Telephone 01707 261166

**A2. Details of any existing environmental permit or consent** (for waste operations, include planning permission for the site, plus established use certificates, a certificate of lawful existing use, or evidence why the General Permitted Development Order applies).

Ref LAPPC/PG3/15 (1)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide the information requested below about the "Operator", which means the person who it is proposed will have control over the installation in accordance with the permit (if granted)

**A3 Operator Details** – (The 'operator' = the person who it is proposed will have control over the installation in accordance with the permit (if granted).)

Name:

Brendan Mitchell

Trading/business name (if different)

B.P. Mitchell Haulage Contractors Ltd.

Registered Office address

Birchall Lane, Cole Green, Hertfordshire

Postcode: SG14 2NR

Principal Office address (if different)

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Postcode:

Company registration number

03774666

#### A4 Holding Companies

Is the operator a subsidiary of a holding company within the meaning of Section 1159 of the Companies Act 2006?

No

☒

Yes

☐

*name of ultimate holding company*

Registered office address

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Postcode

Principal Office address (if different)

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Postcode

Company registration number: \_\_\_\_\_

**A5 Who can we contact about your application?**

*It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant.*

Name Errol Reyner

Position Chief Operating Officer

Address B.P. Mitchell Haulage Contractors Ltd

Birchall Lane, Cole Green, Hertfordshire

Postcode SG14 2NR

Telephone number 01707 261166

Fax number

Email address Errol@bpmitchell.co.uk

## **B The installation**

**B1 Does the installation have any silos with capacity more than 500 tonnes?**

☐ Yes ☒ No

**B2 Are you a cement or cement clinker importer?**

☐ Yes ☒ No

**If you have answered 'yes' to either B1 or B2 the installation is not suitable for a simple permit.**

**B3 Are you a concrete batcher?**

☒ Yes ☐ No

**B4 Do you cast products?**

☐ Yes ☒ No

**B5 Why is the application being made?**

☐ new installation

☒ change to existing installation means it now needs a permit

**B6 Site maps – please provide:**

- **A location map with a red line round the boundary of the installation**

Document reference: \_IMAGE 1\_\_\_\_\_

- **A site plan or plans showing where all the relevant activities are on site:**

a) where the processing plant will be installed

b) the areas and buildings/structures designated for materials and waste storage and the type of storage

c) the conveyors and transfer points

d) any directly associated activities or waste operations.

To save applying for permit variations, you can also show where on site you might want to use for storage etc in the future.

Document reference: \_\_\_\_IMAGE 2\_\_\_\_\_

**Images 1 & 2 kindly prepared by Mr Connor Empringham-Green (S.Cambs) following a Site Visit.**

**B7 Are there any sites of special scientific interest (SSSIs) or European protected sites nearer than any of the following distances to the proposed installation?**

- 1km - where the installation involves mineral or cement and lime activities

☐ Yes ☒ No

**If yes, is the installation likely to have a significant effect on the special scientific interest or European protected sites?**

☐ Yes ☒ No

**If yes, please write on a separate sheet or enclose a relevant document explaining what the implications are for the purposes of the Conservation (Natural Habitats etc) Regulations 1994 (see appendix 2 of Annex XVII of the general guidance manual)**

Document Reference: \_\_\_\_\_

**B8 Will emissions from the activity potentially have significant environmental effects (including nuisance)?**

☐ Yes ☒ No

**If yes, please list the potential significant local environmental effects (including nuisance) of the foreseeable emissions on a separate document.**

Document Reference: \_\_\_\_\_

**If yes, please enclose a copy of any environmental impact assessment which has been carried out for the installation under planning legislation or for any other purpose.**

Document Reference: \_\_\_\_\_

## **C The details**

**C1 Does your installation have arrestment equipment, with external discharge points, not serving silos or dryers with an airflow of:** (Tick all that apply)

- a) over 300m<sup>3</sup>/minute: ☐ Yes ☒ No
- b) under 300m<sup>3</sup>/minute and over 100m<sup>3</sup>/minute: ☐ Yes ☒ No
- c) under 100 m<sup>3</sup>/minute: ☒ Yes ☐ No

**C2 Do you have continuous monitors to show compliance with a numerical limit in Table 1 of the simple permit?** [informs condition 2]

☐ Yes ☒ No

**If yes, do the continuous monitors have alarms which are:** (tick all that apply)  
[informs condition 2]

- a) visible? ☐ Yes ☐ No
- b) audible? ☐ Yes ☐ No
- c) alarm activation recorded automatically? ☐ Yes ☐ No
- d) is a trigger level set? ☐ Yes ☐ No

At what percentage of the emission limit is the value set? .....%

**Have you undertaken isokinetic sampling at least once to demonstrate compliance with the numerical limit in Table 1?**

☐ Yes ☒ No

**C3 Is odour arrestment equipment installed?** [informs condition 3]

☐ Yes ☒ No

**C4 Do you have pneumatic transfer of materials?** [informs condition 8]

☒ Yes ☐ No

**C5 Which of the following will the bulk cement be stored in:** (tick all that apply)  
[informs condition 4]

- a) silo? ☒ Yes ☐ No
- b) bulk storage tank? ☒ Yes ☐ No
- c) within a building? ☐ Yes ☒ No
- d) in fully-enclosed containers/packaging? ☐ Yes ☒ No
- e) other - please specify \_\_\_\_\_

**C6 Will displaced air from pneumatic loading and unloading be:** (tick all that apply) [informs condition 8]

a) vented to arrestment plant ☐ Yes ☒ No

b) back-vented to the delivery tanker ☒ Yes ☐ No

c) other - please specify \_\_\_\_\_

**C7 Do deliveries automatically stop for** [informs condition 6]

a) over-filling ☒ Yes ☐ No

b) over-pressurisation ☒ Yes ☐ No

**C8 Does pneumatic transfer automatically stop for** [informs condition 5]

a) over-filling ☒ Yes ☐ No

b) over-pressurisation ☒ Yes ☐ No

**If no, are any silos new since Jun 2004?** [informs condition 7]

☐ Yes ☐ No

**C9 Do you have alarms to warn of overfilling?** [informs condition 6]

☒ Yes ☐ No

**C10 For materials not dealt with in C4, what facilities will be provided to store any dusty material and waste?** (tick all that apply) [informs condition 9]

a) hopper wind-protected on at least 3 sides ☒

b) storage bay without suppression and stockpiles kept lower than the retaining walls ☒

c) storage bay with suppression ☐

d) fully-enclosed stores ☐

e) other - please specify ☐

**C11 Will any material be stored in the open (unenclosed) other than material wholly comprised of one or more of the following: >3mm material, sand, scalpings, road sub base (MOT) material that has been conditioned before deposit, conditioned crusher-run or blended material?** [informs condition 9]

☒ Yes ☐ No



**C12 Do you have belt conveyors:** [informs condition 10]

☒ Yes ☐ No

**If yes, which of the following facilities will be provided to convey any dusty material and waste** (tick all that apply) [informs condition 10]

- a) deep trough ground-level conveyor ☒
- b) fully-enclosed conveyor ☒
- c) pneumatic handling system ☐
- d) bucket elevator ☒
- e) wind boards ☐
- f) other – please specify \_\_\_\_\_

**C13 Which of the following methods will be used to minimise emissions at belt conveyor transfer points, including free fall of material?** (tick all that apply) [informs condition 10]

- a) enclosed ☐
- b) enclosed and ducted to arrestment equipment ☐
- c) fitted with a chute ☒
- d) other - please specify \_\_\_\_\_

**C14 Which of the following techniques will be used to clean belt conveyors** (tick all that apply) [informs condition 10]

- a) belt scrapers ☒
- b) catch plates ☒
- c) other techniques for keeping the return belt clean and collecting the material removed by the cleaning – please specify:  
\_\_\_\_\_

**C15 How will potentially dusty materials (including any raw materials, finished products and waste), arrive at or leave the site?** (tick all that apply) [informs Condition 11]

	Raw Materials	Finished Products	Waste
Road	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Rail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**C16 How will potentially dusty materials, (including any raw material, finished products and waste) be transported within the site (tick all that apply) [informs BAT]**

- a) tanker ☒
- b) fully-enclosed transport ☐
- c) "canopied" rail wagons ☐
- d) sheeted transport ☒
- e) water suppression applied to the transported material ☐
- f) aqueous polymer suppression applied to the transported material ☐
- g) bagged ☐
- h) other – please specify: \_\_\_\_\_

**C17 Do you have any quarry roads as part of the installation?**  
[informs condition 12]

☐ Yes ☒ No

**C18 Which techniques will you use to ensure that vehicles do not track material onto the highway? [informs condition 13]**

- a) body and wheel wash ☐ Yes ☐ No
- b) wheel wash ☐ Yes ☐ No
- c) hose and brush ☒ Yes ☐ No
- d) sufficient distant to the site boundary on sealed road before leaving site  
☒ Yes ☐ No
- e) Other, please describe: Power washer

**C19 Do you have environmental management procedures and policy?**  
[informs condition 3, 15 & 16]

☒ Yes ☐ No

**D    Anything else**

Please tell us anything else you would like us to take account of.

Document Reference: \_\_\_\_\_

**E    Application fee**

You must enclose the relevant fee with your application.

If your application is successful you will also have to pay an annual subsistence charge, so please say who you want invoices to be sent to if different from the details provided in section A3 of this form.

Elaine Bench

Financial Director

B.P. Mitchel Haulage Contractors Ltd.

Birchall Lane, Cole Green

Hertfordshire    SG14 2NR

## **F Protection of information**

### **F1 Any confidential or national security info in your application?**

If there is any information in your application you think should be kept off the public register for confidentiality or national security reasons, please say what and why. [General guidance manual](#) chapter 8 advises on what may be excluded. *(Do not include any national security information in your application. Send it, plus the omitted information, to the Secretary of State or Welsh Ministers who will decide what, if anything, can be made public.)*

Document Reference : \_\_\_\_\_

### **F2 Please note: data protection**

The information you give will be used by the Council to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- offer you documents or services relating to environmental matters,
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

### **F3 Please note: it is an offence to provide false etc information**

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular
- intentionally to make a false entry in any record required to be kept under any environmental permit condition
- with intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition.

If you make a false statement, we may prosecute you, and, if you are convicted, you are liable to a fine or imprisonment (or both).

## H Declarations A and B:

These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.

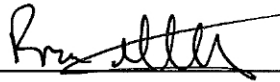
**Declaration A (Delete as appropriate):** ~~I~~~~we~~ certify

**EITHER** – As evidence of my/our competence to operate this installation in accordance with the EP Regulations, no offences have been committed in the previous five years relating to the environment or environmental regulation.

**OR-** The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations:

NONE -

Signature



Name

BRENDAN MITCHELL

Position

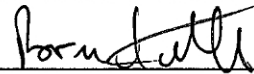
MANAGING DIRECTOR

Date

19<sup>th</sup> DECEMBER 2025

**Declaration B:** ~~I~~~~we~~ certify that the information in this application is correct. ~~I~~~~we~~ apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) ~~I~~~~we~~ have supplied. (Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)

Signature



Name

BRENDAN MITCHELL

Position

MANAGING DIRECTOR

Date

19<sup>th</sup> DECEMBER 2025

Signature

Name

Position

Date